# Eagle Lake Property Owners, Inc.

Mr. Rolf Tiedemann, Project Chair 358 Electric Avenue Rochester, New York 14613 (585) 647-2514 Home • (518) 597-3618 Eagle Lake camptouchstone@yahoo.com • www.eaglelake1.org

April 24, 2006

Ms. Donna L. Wadsworth Manager of Communications International Paper Company 568 Shore Airport Road Ticonderoga, New York 12883

Dear Donna:

I am pleased to submit to you the Eagle Lake Property Owners, Inc. 2006 request for support from the International Paper Company Foundation. Our proposal seeks funds to help support our continued efforts in monitoring, documenting and maintaining the water quality of Eagle Lake, which is located in the Towns of Ticonderoga and Crown Point.

Established in 1907 and incorporated in 1993, ELPOI is a not-for-profit organization that serves to protect the mutual interests of its property owners, and to maintain the environmental and recreational quality of Eagle Lake for all users. As a volunteer organization, ELPOI relies heavily on its membership, governmental agencies and various grant opportunities to assist us in supporting these goals.

Just some of the major issues that ELPOI is involved in presently are: the monitoring of the environmental quality of the lake through participation in the Citizens State Lake Assessment Program (CSLAP), including milfoil management and fecal coliform analysis; working in cooperation with the New York State Department of Environmental Conservation and the Essex County Fish Hatchery in maintaining and restocking healthy populations of native fish in the lake; the ongoing efforts of an Adopt-A-Highway Program to keep Route 74 and areas around the lake trash free; the monitoring and adjustment of Eagle Lake's water level, as covered under the NYS DEC's Adopt-A-Natural Resource Program; and the educating of ELPOI members and guests to the lake in regards to NYS Boating Rules and Regulations.

Should you require any additional information, or have any questions regarding our organization, please feel free to contact ELPOI Water Quality Project Chair, Mr. Rolf Tiedemann. We hope that you act favorably on our request. Thank you for this opportunity.

Most Sincerely,

Bonya L. Condon

Tonya L. Condon Eagle Lake Property Owners, Inc. Member

## INTERNATIONAL PAPER COMPANY FOUNDATION 2006 GRANT APPLICATION

Organization Name_ Eagle Lake Property Owners, Inc. (from IRS 501 (c)3 letter)	GIVING CATEGORIES: (Check one only - see guidelines for specific funding opportunities)
State         NY         Zip         14613           hone         (585) 647-2514         547-2514         547-2514	1) EDUCATION Environmental Literacy Minority Career Development
ontact Mr. Rolf Tiedemann	2) EMPLOYEE INVOLVEMENT
mail address	3) NEW CRITICAL Community need

Please be sure to complete this page. Reference to attached materials is not sufficient.

Brief background and mission of the organization:

Established in 1907, and incorporated in 1993, ELPOI is a not-for-profit organization that serves to protect the mutual interests of its property owners, and to maintain the environmental and recreational quality of Eagle Lake in the towns of Ticonderoga and Crown Point.

Proposal summary:

This grant request seeks funds to help support ELPOI's continuing efforts in monitoring, documenting and maintaining the water quality of Eagle Lake. To help ELPOI expand the monitoring of the exotic invasive plant species known as Eurasian Water Milfoil and to combat its spread. To help cover the mailing and web page hosting costs for ongoing education communications.

Funding requested \$ 2,305.00

The following documentation must be included with proposal

X proposal detail

**X** copy of IRS 501(c)3 letter, or fiscal conduit letter

.X\_most recent audited financial statement, organization budget, or Form 990

- NA report on use of previous year's Foundation grant
- X \_\_\_\_\_ itemized budget for program to be funded
- $\underline{X}_{\underline{}}$  list of current funders with amounts
- $\mathbf{X}$  board of directors

Preparer's Name Tonya L. Condon	Title ELPOI Member
(Print or Type) Signature	Date April 24, 2006

THIS APPLICATION MUST BE RETURNED BY \_\_\_\_\_\_ TO YOUR IP LOCAL FACILITY.

#### DO NOT SEND DIRECTLY TO THE FOUNDATION. DOCUMENTS WILL NOT BE RETURNED. PLEASE RETAIN A COPY FOR YOUR FILES.

## **Contact Person**

Mr. Rolf Tiedemann, Project Chair 358 Electric Avenue Rochester, New York 14613 (585) 647-2514 Home (518) 597-3618 Eagle Lake camptouchstone@yahoo.com www.eaglelake1.org

# Grant Proposal

This grant application seeks funding to help support ELPOI's continuing efforts in monitoring, documenting and maintaining the water quality of Eagle Lake, which is located in the Towns of Ticonderoga and Crown Point.

1.)To help ELPOI cover the cost that has been imposed upon us for the continued test monitoring of Eagle Lake waters in conjunction with the NYS CSLAP (Citizens State Lake Assessment Program) and NYS FOLA (Federation of Lakes Association). This is a volunteer program in which lay citizens perform the collection of lake water samples over a 12-week summer period for the testing, analysis and reporting at NYS DEC facilities. In prior years, this program was offered at no charge. Due to budget constraints at the NYS DEC, continued participation in this program requires a cost deferral payment.

2.)To help ELPOI expand the monitoring of the exotic invasive plant species known as Eurasian Water Milfoil and to combat its spread. This builds on previous work done with International Paper Company Foundation Grant money used to purchase a global positioning unit to identify and map the locations and sizes of the Milfoil patches in Eagle Lake. We will be using hand harvesting techniques in the water which will facilitate the need to purchase or rent a 14' x 24' float and an underwater video camera with light and VCR, to show proper hand harvesting techniques, mat placement for smothering and containment of patches, and plant identification purposes.

3.)To help cover the mailing and web page hosting costs for ongoing education communications with the members of ELPOI and the various local, state and national agencies that help with the management of Eagle Lake. Approximately 50% of the ELPOI membership has access to the Internet, and ELPOI maintains an active and up-to-date e-mail list of these people. In addition, all of the people that work at the local, state and national agencies have e-mail. In the fall of 2000, ELPOI established a web page at www.eaglelake1.org to better inform people of the actions that the association is involved in regarding lake management.

Department of the Treasury

P. O. Box 2508 Cincinnati, OH 45201

Person to Contact: Cassandra E. Jackson 31-07417 Customer Service Representative Toll Free Telephone Number: 8:00 a.m. to 9:30 p.m. EST 877-829-5500 Fax Number: 513-263-3756 Federal Identification Number: 14-1761650

Date: January 16, 2001

Eagle Lake Property Owners, Inc. 7 Park Ln. Caldwell, NJ 07008-6007077

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Dear Sir or Madam:

This letter is in response to your telephone request for a copy of your organization's determination letter. This letter will take the place of the copy you requested

Our records indicate that a determination letter issued in July of 1996 granted your organization exemption from federal income tax under section 501(c)(3) of the internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insuranca Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

# Eagle Lake Property Owners, Inc. 14-1761850

Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

The law requires you to make your organization's annual return available for public inspection without charge for three years after the due date of the return. You are also required to make available for public inspection a copy of your organization's exemption application, any supporting documents and the exemption letter to any individual who requests such documents in person or in writing. You can charge only a reasonable fee for reproduction and actual postage costs for the copied materials. The law does not require you to provide copies of public inspection documents that are widely available, such as by posting them on the Internet (World Wide Web). You may be liable for a penalty of \$20 a day for each day you do not make these documents available for public inspection (up to a maximum of \$10,000 in the case of an annual return).

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

If you have any questions, please call us at the telephone number shown in the heading of this letter,

This letter affirms your organization's exempt status.

Sincerely,

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John E. Ricketts, Director, TE/GE Customer Account Services

# ELPOI Balance Sheet February 2006

### Eagle Lake Property Owners, Inc. Receipts and Disbursements For Seven Months ended January 31, 2006 Actual

			Actual
	7 Month	Full Year	etter/(Worse)
Receipts:	Actuals	Plan	Than Plan
Dues	\$ 1.210	\$ 1,260	\$ (50)
Contributions			
Restricted for Milfoil Project	1,050	500	550
IP Contribution			-
Unrestricted	190	100	90
Totai Contributions	1,240	600	640
Picnic, net of expenses	156	150	6
Interest, Checking			-
Interest, CD	106	125	(19)
Sweatshirt sale, cost paid in 200	40	-	()
Total receipts	2,752	2,135	577
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Disbursements:			
Dues FOLA	35	35	-
Gifts to Local Service Groups	550	550	-
Neighborhood Watch			-
Communications			
Phone and postage	124	150	26
Web Site	-	120	120
Water testing, beavers and buo	388	350	(38)
GPS Study			(00)
Eurasian Milfoil Project	130	200	70
Conferences	287	250	(37)
Miscellaneous	201	50	50
Total Disbursements	1,514	1,705	191
		1,100	
Receipts Higher/(Lower) than Dist	\$ 1,238	<u>\$ 430</u>	<u>\$ 768</u>

## **Balance Sheet**

	Ja	nuary 31	L J	une 30,
Assets		2006		2005
Cash on Hand	\$	-	\$	40
Checking Account		2,254		5,234
Certificates of Deposit		9,271		5,862
Total Assets	\$	11,525	)\$	11,096
Liabilities and Members' Equity				
Accounts Payable	\$	120	\$	120
Deferred receipts - Dues, Picnic and Gifts		-		850
Restricted for Eurasian Milfoil Treatment		7,093		5,937
Unrestricted Equity		4,312		4,229
Total Liabilities and Members' Equity	\$	11,525	\$	<u>11,136</u>

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# **Proposed International Paper Company Foundation Grant Budget**

	TOTAL IP Grant Request:	\$2,305.00
•	Underwater Video Camera with Light and VCR Purchase	\$300.00
•	Purchase Cost or Rental Fee for 14' x 24' Float	\$1,000.00
•	Communications Expenses Including Educational Mailings, Website Hosting* and Grant Prep	\$605.00
•	CSLAP Water Testing Program	\$250.00
•	ELPOI Water Test 2006	\$150.00

Grant request 20% of \$11,525 total income = \$2,305.00

\* ELPOI pays for 50% of the website hosting cost, while the other 50% is donated by the ELPOI member who runs this site.

Property	Cash	Restricte	Vol.	Vol.	Vol.	Vol.	Vol.
Resident	Pledge	d	Time	Pledge	Pledge	Pledge	Pledge
		(To be		Home	ELPOI	Home	ELPOL
		used for milfoil	2005	2006	2006	2007	2007
		only.)	credit	credit	credit	eredit	credit
		Yes/No	rate \$6.00/ hr	rate \$6.75/ hr	rate \$6.75/ hr	rate \$7.15/ hr	rate   \$7.15/ hi
1.	\$500	No		10 hrs.		10 hrs.	
2.	\$150	Νο	2 hrs.	2 hrs.	<u>,</u>	10 hrs.	6 hrs.
3.	\$50	No			8 hrs.	8 hrs.	
4.	\$500	No				,	
5.	\$250	No	4 hrs.	8 hrs.		8 hrs.	
6.	\$200	No	39 hrs.	50 hrs.	50 hrs.	50 hrs.	50 hrs.
7.	\$2,000	Yes					
8,	\$200	No					<u> </u>
9.	\$500	No	150 hrs.	50 hrs.	25 hrs.	50 hrs.	25 hrs.
10.	none			4 hrs.	4 hrs.		
11.	\$100	No					
12.	\$100	No					
13.	\$80	No	10 hrs.		15 hrs.		15 hrs.
t4.	\$300	No					
15.	\$100	Yes					
16.	\$500	Yes	17 hrs.	15 hrs.	15 hrs.		

# Cash and Labor Pledge break down February 24, 2006

17.				8 hrs.	8 hrs.	8 hrs.	8 hrs.
18.	-		28.5 hrs.	4.5 hrs.	15 hrs.	4.5 hrs.	15 hrs.
19.			24 hrs				
20.			3 hrs.				
21.			8 hrs.				
22.			2 hrs.				
23.			17 hrs.				
24,			10 hrs.				
25.		<i></i>	4 hrs.				
26.			3 hrs.				
27.			80 hrs.				
28.			30 hrs.				
29.							
		Total Hours	431.5	151.5	140	148.5	119
Total cash	\$5,530	Total \$ at credit	\$2,589	\$1,023	\$945	\$1,062	\$851
pledged ELPOI m labor cash	embership - value	total cash an	d pledged	l	.1\$1	2,000	<u> </u>

# **Professional Services and Donations**

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Service or Donation	2005 donation	2006 pledge	2007 pledge
Alfied Biological, visual lake survey, representation $\langle \vec{a} \rangle$ Dec. 2005 herbicide planning mtg.	\$1,250		
International Paper - donation of 1 paper machine felt	\$1,500		

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International Paper - anticipated donation of 2 paper machine wire screens		\$3,000	
Rolf Tiedemann-Milfoil eradication project manager -2005 hand harvest coordination -2005 eradication (sonar) mtg. coordination -ELPOI board project planning coordination	\$3,000		
Rolf Tiedemann-Milfoil eradication project manager 2006 project coordination		\$2,000	
Total for each year	\$5,750	\$5,000	
Table Total		\$10,750	·····

## Total pledges for eradication project as of 2/24/06

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ELPOI member pledged cash and labor	\$12,000
Professional services and donations	\$10,750
Total collected and pledged as of 2/24/06 for cradication of Eagle Lakes EWM	\$22,750

These pledges of cash and labor made by ELPOI members, show support for our ongoing efforts in maintaining the water quality of Eagle Lake. These donations have been made as a match requirement in anticipation of applying for and receiving funds through the New York State Department of Environmental Conservation's Aquatic Invasive Species Eradication Grant Program. This grant, if funded, will work in conjunction with funds received through an International Paper Company Foundation Grant. Both grants target different aspects of the overall project though.

# **Mission Statement**

Established in 1907, and incorporated in 1993, ELPOI is a not-for-profit organization that serves to protect the mutual interests of its property owners, and to maintain the environmental and recreational quality of Eagle Lake.

# **Objectives**

In 1907, owners of property at Eagle Lake, Essex County, New York, organized to form the Eagle Lake Property Owners Association. In 1993, the organization was incorporated as a not-for-profit corporation under the laws of New York State, and in 1996, was approved for treatment under Section 501© (3) of the Internal Revenue Service Code. The organization continues to meet and maintain the same objectives as established by its founders:

The re-stocking of Eagle Lake from state and local hatcheries. The regulation and control of a uniform lake level. The prevention of pollution of Eagle Lake's waters. The protection of spawning beds. The protection of the mutual interest and property of its members.

# **ELPOI Officers 2006**

President	-	Susan Barwig
Vice-President	-	Jere Paddack
Secretary	-	Caroline Baldwin
Treasurer	-	Rinaldo Fraize

# **ELPOI Board of Directors 2006**

Andy Belkevich Todd Condon John Pynn Rolf Tiedemann Lewis Zankel

# Audit Statement

As a 501© (3) corporation that has an annual operating income under \$25,000, we are not required to complete a Form 990.

- A copy of our current operating budget is attached.
- A copy of our 501© (3) letter is attached.